



**JACK O'CONNELL**  
State Superintendent of Public Instruction

**CALIFORNIA  
DEPARTMENT  
OF  
EDUCATION**

**1430 N Street**

**P.O. Box 944272**

**Sacramento, CA**

**94244-2722**

April 2, 2003

Dear Select County Superintendents of Schools, County Auditors, and County Treasurers:

**Notice of the Sixth Apportionment for the  
Instructional Time and Staff Development Reform Program, Fiscal Year 2000-01**

This apportionment, in the amount of \$1,606,635, has been made from funds provided by Item 6110-112-0001 of the 2000 Budget Act (Chapter 52, Statutes of 2000). This apportionment is made in support of the Instructional Time and Staff Development Reform program pursuant to *Education Code* sections 44579 through 44579.4.

The intent of this program is to enhance staff development opportunities and to increase the number of school days in a school year by providing funding to local educational agencies (LEAs) to conduct staff development activities on days that are in addition to the 180 days currently required for the instructional school year. Training is in academic content and instructional methods in the core curricular areas that are provided by the LEA. Funding is calculated at \$282.48 per certificated employee attending staff development training on a noninstructional day, for up to three days per certificated employee. LEAs may also receive \$146.47 per classified classroom instructional aide and certificated teaching assistant for one day per employee.

This apportionment represents 100 percent of the total funds claimed by each participating LEA on the fiscal year 2000-01 Final Statement of Activities, less any program funds previously paid.

All eligible charter schools may apply for the Instructional Time and Staff Development Reform program funds on their own behalf. Funding for direct funded charter schools is identified in this apportionment separate from the authorizing LEA's allocation. Funding for locally funded charter schools, that applied through the authorizing LEA, is included in the authorizing LEA's allocation.

Warrants will be mailed to each county treasurer approximately four weeks after the date of this Notice. For standardized account code structure (SACS) coding, use Resource Code 0000, Staff Development Day Buyout Program, and Revenue Object Code 8590, All Other State Revenue. For non-SACS coding, use Income Account Code 8590, All Other State Revenue. County superintendents of schools are requested to inform LEAs, including direct-funded charter schools, immediately of this apportionment.

Select County Superintendents of School, County Auditors, and County Treasurers  
April 2, 2003  
Page 2

If you have any questions regarding this apportionment, please contact Ross Valentine at (916) 327-4405 or by e-mail at [rvalenti@cde.ca.gov](mailto:rvalenti@cde.ca.gov). For program issues, please contact Rebecca Parker at (916) 323-5595 or by e-mail at [rparker@cde.ca.gov](mailto:rparker@cde.ca.gov).

Sincerely,

JACK O'CONNELL

JO:rv  
Enclosure